**Central Virginia Legal Aid Society**

**Family & Victim Services Attorney – Richmond Office**

Central Virginia Legal Aid society (CVLAS) seeks a full-time staff attorney for its Family & Victim Services unit in the Richmond office.

The person selected for this role will:

* + Advise and represent clients in courts, before governmental agencies, and in other legal matters consistent with the parameters of the attorney’s respective area or program
  + Communicate with clients, colleagues and others involved in the case
  + Conduct research and analysis of legal problems
  + Interpret laws, rulings, and regulations for area of law
  + Prepare and file legal documents
  + Maintain cases in CVLAS’ case management system (including court and/or hearing dates, pertinent documents, case notes, and hours spent on case work)
  + Engage in outreach, strategic partnership building, and community education in housing related matters

Must possess the following:

* + An active Virginia State Bar license
  + Excellent writing, communication, interpersonal, and organizational skills
  + Strong oral and negotiation skills
  + Prior experience working with and advocating for survivors of domestic and sexual violence is preferred

Salary range $65,000 - $95,000 depending on experience

To apply for this position, please submit a resume to Jill Pierce, Director of Human Resources, at [Jill@cvlas.org](mailto:Jill@cvlas.org). Applications for this position will be taken until the position is filled.

CVLAS is an Equal Opportunity Employer